



**Proposed Agenda:
NECA Annual General Meeting
And
City of Ottawa Information Session on the CSST**

**Thursday, Oct. 27, 2016, 7:00 – 9:00 pm
St. Bartholomew's Church Hall, 125 MacKay Street**

- 1) Welcome: Tim Plumptre, NECA President
- 2) Review and approval of the agenda
- 3) Approval of the 2015 AGM draft minutes
- 4) Approval of the financial statements
- 5) President's remarks: Looking back, looking ahead
- 6) Nominations:
 - List of candidates who have indicated an interest in running, other nominations
 - Remarks by new candidates for election
 - Vote by membership on candidates
- 7) Other business, announcements
- 8) Adjournment of the AGM: 7:50 pm (approx.)
- 9) City of Ottawa Information Session on the CSST
- 10) Adjournment and refreshments

Refreshments



Draft NECA AGM Minutes for October 2015
St Bartholomew,s Church
MacKay St., New Edinburgh

Board Attendance:

Noor Ahmed, Sarah Anson-Cartwright, Patricia Begin, Roslyn Butler, Jennifer Irwin, Christina Leadlay (Ex-Officio), Cindy Parkanyi, Tim Plumptre

Absent: Gail McEachern

Approximate number of New Edinburgh residents attending: 60 - 70

President's Welcome: Tim Plumptre welcomed everyone and explained that the NECA Committee reports were printed and contained in booklets on each table. He said that these reports were to be found on the NECA website, and in the New Edinburgh Newspaper throughout the year. He briefly outlined what NECA does for New Edinburgh.

- NECA keeps track of events and issues of relevance for the community.
- NECA co-ordinates with other groups - NECTAR and 3C's in the community.
- NECA publishes the local newspaper - New Edinburgh News.
- NECA has a number of Committees - Finance, Heritage and Development, Transportation and Safety, Communications.

Approval of the Agenda and 2014 AGM Minutes: Draft Agenda approval - moved by Jennifer Irwin, seconded by Paula Thompson - all approved. Draft 2014 Minutes approval - moved by Cindy Parkanyi, seconded by Ernie Smith - all approved.

NECA By-laws: Noor Ahmed reported that he and a small group, reviewed our current By-Laws and re-wrote them to be in accordance with the current provincial rules on governance. He pointed out that Ontario has yet to finalize the new proposed rules on governance for non profit organizations, but keeping that in mind, NECA's new By-laws will be in accordance with them. The revised NECA By-laws are now 12 pages. The NECA Board can now consist of up to 15 members maximum. These By-laws have more specific rules for NECA Board members and better accountability to the community.

Vote to approve the revised set of NECA By-laws - moved by Noor Ahmed, seconded by Patricia Begin. The motion was approved by a majority present.

Election of new Board members including re-election of members whose two-year term of office expired.

The slate of nominees: Patricia Begin (to be re-elected), Gail McEachern (to be re-elected). Sylvain Belanger and Ted Bennet are new candidates who wish to serve on the NECA Board.

There were no persons nominated from the floor.



Sarah Anson-Cartwright moved, Michael Histed seconded that the meeting accept the slate of nominees proposed for membership to the Board. The motion was approved.

President Tim Plumptre introduced the current Board members with a brief sketch of each, and invited the two newly elected members to also introduce themselves with a brief background.

BRICK Award: Jennifer Irwin presented a lovely transparent, engraved plaque to Jane Heintzman for her years of community service to New Edinburgh. Jane was very surprised by this unexpected recognition, but thanked everyone warmly.

Jennifer explained that this year NECA decided to widen the definition of BRICK from the confines of new development / improvement of New Edinburgh built heritage. Now it includes community service as well.

Questions from the community:

Dick Palmer has a question about the New Edinburgh banners - especially the state of one tattered banner. Sarah explained that she has looked into replacing/adding new banners and learned that it was very expensive to do this. A “straw poll” was taken as to whether the banners were popular or not. Fifteen liked the banners a lot, most people were so-so regarding the banners neither liking nor disliking them and no one disliked the banners.

Someone asked about the street signs in New Edinburgh, noting that the new black “heritage” type signs were very nice, but there were still some of the older blue signs. They asked if they could be replaced too. The answer was passed to Councillor Nussbaum as his predecessor Mr. Clark had funded them from his constituency office budget. Toby Nussbaum said the City had put an end to that practice. He may be able to find some funds for converting the remaining street signs.

Other Business: Paula Thompson reported that she and a group, together with the United Church, were trying to sponsor a Syrian refugee family. Funds need to be raised. She stated if anyone was interested and wanted to help, they would be welcome to join her group. NECA has no formal position regarding refugee sponsorships.

The NECA Annual General Meeting was adjourned at 19:55.

After a 15 min. break for refreshments, the Community Forum on the Future of the Field House took place.



CONSOLIDATED FINANCIAL STATEMENTS⁽¹⁾
for NECA / New Edinburgh News for Fiscal Year 2015/2016

Income and Expense Statement			
	2015/2016		2014/2015
INCOME			
NEN Net Income	\$ 8,333.37	\$	2,790.35
Interest	\$ 31.86	\$	-
Race Weekend prize (NECA portion)	\$ -	\$	500.00
TOTAL INCOME	\$ 8,365.23	\$	3,290.35
EXPENSES			
NECA Miscellaneous Expenses	\$ 342.22	\$	549.99
Events and meetings	\$ 334.02	\$	1,006.37
Heritage & Development Committee	\$ -	\$	12.00
Insurance (GL)	\$ 310.00 (2)	\$	-
Website	\$ 1,281.90	\$	-
Donations	\$ 462.30	\$	-
TOTAL EXPENSES	\$ 2,730.44	\$	1,568.36
SURPLUS (DEFICIT)	\$ 5,634.79	\$	1,721.99

Balance Sheet as at June 30, 2016			
ASSETS			
Cash in Bank - NECA	\$ 282.78	\$	4,109.73
Cash in Bank - NEN	\$ 7,376.00	\$	986.76
Undeposited funds - NEN	\$ 4,344.91	\$	-
GIC Held at BMO - NEN	\$ 2,391.85	\$	2,502.63
Petty Cash - NEN	\$ 83.44	\$	83.44
Accounts Receivable - NEN	\$ 8,281.54	\$	6,907.24
Total Assets	\$ 22,760.52	\$	14,589.80
LIABILITIES			
Accounts Payable - NECA	\$ -	\$	-
HST Balance	\$ 1,226.48	\$	42.15
Total Liabilities - NEN	\$ 7,424.90	\$	6,014.96
TOTAL LIABILITIES	\$ 8,651.38	\$	5,824.56
Fund balance	\$ 14,109.14	\$	8,616.99
TOTAL LIABILITIES AND FUND BALANCE	\$ 22,760.52	\$	14,441.55

Statement of Changes in Financial Position			
FUND BALANCE, Beginning of year	\$ 8,616.99	\$	8,711.20
Surplus (Deficit) for year	\$ 5,634.79	\$	1,721.99
NEN equity adj - previous years	-\$ 142.64	-\$	1,816.20 (3)
Total Fund balance at Year End	\$ 14,109.14	\$	8,616.99

Notes: (1) Prepared based on Ontario's *Guide to Bookkeeping for Non-Profit Organizations (2014)*.
 (2) In previous years, insurance expenses were included in misc. expenses.
 (3) Adjustment due to changes made in previous years accounts.



Report Card on the NECA Strategic Plan 2014

Priority	Goals	Results
1. Promoting Responsible Development of the Beechwood Corridor	<ul style="list-style-type: none"> • give expression to member opinions regarding aesthetics, diversity, safety, • promote consistent application of Community Development Plan, • work with BVA and other community organization. 	<ul style="list-style-type: none"> • green • green • green – NECA Board member attended BVA meeting
2. Transportation and Safety	<ul style="list-style-type: none"> • establish ctte to set priorities • lobby for and update flood plain plan • develop emergency plan 	<ul style="list-style-type: none"> • green • green – city report coming • green – public meeting held
3. Protecting Heritage While Promoting Responsible Development	<ul style="list-style-type: none"> • ctte to pursue development consistent with character and heritage, • strengthen relationship with City, Councillor, and developers • ensure update of Heritage Conservation District Plan is sensitive to NE and lobby for it to be made into a bylaw 	<ul style="list-style-type: none"> • green • green • green
4 Fostering Community Engagement	<ul style="list-style-type: none"> • NECA to be proactive in seeking collaboration/fusion with other community organizations • establish a volunteer bureau with other community organizations • joint community events 	<ul style="list-style-type: none"> • green • red • green
5. The Greening of NE	<ul style="list-style-type: none"> • at 2014 AGM, call for volunteers to contribute to such an effort 	<ul style="list-style-type: none"> • yellow – call was made but there has not been community interest

Notes: This summary reflects the views of the NECA Board in meeting the priorities set out in the 2014 Strategic Plan.

- “Green” means that the goal was met;
- “Yellow” means the goal was partially met; and
- “Red” means the goal was not met.

A new strategic plan will be developed in the next several months with input from the community.



NEW EDINBURGH NEWS

New Edinburgh News 2015-2016 Report

October 2016 marks managing editor Christina Leadlay's third year with NEN, and she remains pleased with the paper's content, direction and community support. NEN's 40th anniversary was highlighted in the June issue, featuring pieces from past editors Barbara Benoit and Carolyn Brereton, as well as former NECA president Bruce Grant. We also re-printed the inaugural paper's second page to show readers how much NEN has/has not changed!

NECA's updated newedinburgh.ca website launched in summer 2016, and Christina has taken over as webmaster. This is a logical task for the NEN editor, who already attends NECA meetings and receives notice of most community events (to be added to the online events calendar). The webmaster position is mandated by NECA and receives compensation.

The newspaper's core team remains Jane Heintzman (associate editor and senior writer), David Rostenne (production manager), Brian Gallant (advertising manager), Louise Imbeault (photographer and writer) and Jonathan Blake (residential distribution manager). New bookkeeper Marc d'Orgeville joined in Fall 2015 and is working closely with Brian in advertising. Cindy Parkanyi and Sandra Fraser retiring as proofreaders this fall. NEN thanks them for their many years of quality control and attention to detail. Christina is now focusing on a digital-only method of proofing. Local writers Adrienne Blair and Philippa Wolff have joined as the new proofreading team, and helped with the October 2016 issue.

This spring, NECA approved a 10 per cent increase to NEN's advertising rates. This is in line with other local community papers. Our loyal advertisers have not objected to the increase.

Our Advisory Committee is a panel that helps make editorial, administrative, and financial decisions for the paper. The committee includes: Carolyn Brereton, Roslyn Butler, Brian Gallant, Jane Heintzman, David Horley, Gemma Kerr, Cindy Parkanyi, David Rostenne and Jim Watson. Thanks to all for their invaluable support and advice.

Our distribution team delivers each issue of the paper to approx. 1,750 households, and to businesses on Beechwood. The team includes: William Beddoe, Liba Bender, Isobel Bisby, Susan Boyd, Carolyn Brereton, Stephen Chappell, Roxan Clark, Larry Doshen, Jim deFaye, Ian Fraser, the Fyfe Family, Lise Gagnon, David Horley, Bill Houston, Allen Lacharity, Phillip McAdam, Michelle Rene de Cotret, Margo Silver, Inge Vander Horst, Victoria and Charlotte Walker, and the Young Martin family.

STATISTICS FOR 2015-2016

Readership: approx. 3,200 (1,750 households plus retail distribution)

Average number of pages per issue: 40

Average number of advertisers per issue: 60.4

Average \$ value per ad: \$124.30

Christina Leadlay, Managing Editor
newednews@hotmail.com 613-261-0442



NECA Transportation and Safety Committee Action Items

	Issue	Date	NECA Action	Requested Action from City
1.	Coach Buses in residential areas	Sept 15	Resident wrote to City	City has responded file no. TSM5197706 and NECA has requested follow-up response on 3 Jan 16 30 Mar: Ahmed mting w Laura Mueller: she is following up with staff to see if additional signs required at Princess Gate of Rideau Hall
2.	Road Paving	Sept 15	NECA wrote to City	City has responded: Case report for: Roads Maintenance - Travelled Surface [201500781630] - NECA requests that paving requirements be considered to be completed within 2 yrs vs 5yrs 16 Mar: City staff provided updated report see Apr Edition of NEN for article. 30 Mar: Ahmed mting w Laura Mueller – city will be more amenable to paving roads (other than where a necessity) upon completion of CSST.
3.	Beechwood/Mac Kay Intersection	Dec 15	Attended June Beechwood Corridor meeting	- Copy of final planning report upon completion 30 Mar: Ahmed mting w Laura Mueller – Ctte will await final city report to and consideration of public input
4.	Parking Enforcement	Nov 15	First action	- Stanley St from Union St to Dufferin St requires more regular parking enforcement 30 Mar: Ahmed mting w Laura Mueller – traffic enforcement dept will be notified of the issue
5.	Stanley St Traffic Calming	Dec 15	First action	- Speed humps required on Stanley St from Sussex to Dufferin St 30 Mar: Ahmed mting with Laura Mueller – no plans at this time but there may some possibilities under the Temporary Traffic Calming Program – details will be provided to NECA soon (i.e. plastic stakes to create bulbs, etc.)
6.	-Stanley St Closure at Park Parking issues and conflict with bike trail in Fieldhouse area -Stanley St & Crichton St intersection	Dec 15	First action (Laura Mueller may be working on this area in response to correspondence NE resident)	- NECA records indicate that in 2001 the City-approved master plan for Stanley Park included closure of Stanley St at the park. Is this still on the books? - there are significant issues here – bike trail/walking trails/parking lot/no sidewalk/congestion that needs to be assessed - all issues are impacting Stanley St from the park to Crichton 30 Mar: Ahmed mting with Laura Mueller – this issue will not be addressed until post CSST project given all the work that will occur



	Issue	Date	NECA Action	Requested Action from City
				in that area (i.e. truck traffic) – earliest timeframe for “remediation opportunity” is no earlier than 2017
7.	PXO Crossing Crichton @ Electric	Jan 16	First action	<p>Consideration for PXO on Crichton St at Electric St to connect to riverside trail system.</p> <p>30 Mar: Ahmed mting w Laura Mueller: official request from NECA is required with possibility no earlier than 2017</p> <p>TO DO: need to obtain community input i.e. survey monkey, listservs</p>
8.	Stanley/John/Alexander/Mackay @ Sussex: No Left Turn during peak hours	Jan 16	First action	<p>City to begin required process to consider such signs. Problem is “cutting through” NE and then causing significant traffic congestion on Stanley/JohnAlexander/Mackay by vehicles attempting to turn left onto Sussex</p> <p>30 Mar: Ahmed mting w Laura Mueller: city may consider upon hearing more definitively what the root of the problem is</p> <p>TO DO: need to obtain community input i.e. survey monkey, listservs</p>
9.	Heritage-style street & lane name signage	2014	NECA has informally mentioned to Councillor	<p>- completion of heritage-style street & lane names signage throughout the HCD</p> <p>- project started around 2013 but remains incomplete, especially laneways.</p> <p>30 Mar: Ahmed mting w Laura Mueller – city is currently confirming supplier of the signs put up 2 yrs ago and will assess what remains to be installed.</p>
10.	Construction-related truck traffic	Sep 16	Councillor Nussbaum informed at Sep NECA meeting	<p>- City will contact contractors of construction projects in NE to ensure caution is used when operating in the neighbourhood especially during school bus times</p> <p>- more proactive approach will be taken on the CSST project</p>

Co-Chairs Cindy Parkanyi and Noor Ahmed would like to thank the following residents for their support and suggestions to the ctte over the past two years:

Thais Martin Navas
 Zach Chrumka
 Jeff Smith
 David Slinn
 David Horley
 Chris Straka



Communications Committee Update

WEBSITE:

- A redesigned website was launched in mid-April (www.newedinburgh.ca) with a goal of providing better exposure to the New Edinburgh News content, providing a more robust calendar of events, providing a clearer explanation of the interplay between neighbourhood associations and, overall, improving the user experience of the site.
- The site was designed and largely developed by volunteers. We have recently contracted a part-time webmaster to add some consistency to the process and improve the efficiency with which site content is added and updated. Anyone in the neighbourhood is invited to provide content for the events calendar and anyone interested in providing content to the site or supporting the development and maintenance effort is invited to contact Jennifer Irwin.

BRICK AWARD:

- The BRICK award was re-introduced at the October 2015 AGM. The criteria for the BRICK “Community Builder” Award criteria was expanded to include those who have made a significant contribution in enhancing our community as well as those who have made a notable contribution of a built nature to the heritage character of our community.
- The 2015 Community Builder award recognized Jane Heintzman for her significant contribution to and advocacy on behalf of the neighbourhood.
 - The 2016 Community Builder award will be presented at the 2016 AGM by last year’s recipient.

VOLUNTEERS:

- The Communications Committee on one its key volunteers in the Spring and is always looking for additional support. Anyone wanting to get involved would be welcomed!

Jennifer Irwin-Jackson
Communications Committee